Company Name:

Training Log

To determine your training needs, you must identify your legal obligations, your contractual obligations and any existing circumstances that prevent you from meeting those obligations. If you identify a gap between current and desired circumstances that results from a lack of knowledge or skills, this becomes a training need.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of training /course1 | Date | Trainer | Participant | Duration |
|  |  |  |  |  |
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1**Training** (examples) :

* WHMIS
* Accident investigation/analysis
* First Aid
* Lift trucks
* Confined spaces
* Asbestos
* Ergonomics
* Machine safety
* Working at heights
* Supervisors
* Etc.