



**CANADIAN FEDERATION  
OF INDEPENDENT BUSINESS**  
*In business for your business.*

# VuBiz List of Free Courses

## **Compliance**

- Accessibility Standards Training (P4658EN)
- Anti-Spam Law [Canada] (P3229EN)
- Being Compliant (P3218EN)
- Employment Standards (P3196EN)
- Health and Safety Awareness - Workers (P3284EN)
- Health and Safety for Small Business: An Overview (P3200EN)
- Primer on Privacy [Canada] (P1143EN)
- Tax Compliance for Canadian Businesses (P3217EN)
- WHMIS 2015 (P0206EN)
- Workplace Violence, Discrimination and Harassment (P0138EN)

## **Growing Your Business**

- Business Writing: Being Effective (P5845EN)
- Change Management (P5933EN)
- Effective Leadership (P3197EN)
- Leading Growth Firms (P1008EN)
- Marketing Basics (P0238EN)
- Problem Solving: The 5 Steps (P5868EN)
- Project Management: The Basics (P0239EN)
- Succession Planning (P1833EN)
- Time Management (P4273EN)

## **Health & Safety**

- Accident Investigation (CCOHS) (P1254EN)
- Business Case for Health and Safety (P2047EN)
- Due Diligence (P1403EN)
- Everyday Ergonomics (P1419EN)
- Health and Safety Awareness - Supervisors (P0163EN)
- Health and Safety Awareness - Workers (P3284EN)
- Ladder Safety (P1068EN)
- Manual Material Handling and Back Safety (P1343EN)
- Mental Health: Awareness (CCOHS) (P2874EN)
- MusculoSkeletal Disorders [MSDs]: Awareness (CCOHS) (P1634EN)
- Occupational and Environmental Cancer: Recognition and Prevention [CPAC] (P1422EN)
- Occupational Health, Safety and Environmental Management Systems: Awareness (CCOHS) (P2827EN)
- Office Safety (P1069EN)

- Slips, Trips and Falls (P1071EN)
- Violence in the Workplace: Awareness (CCOHS) (P1260EN)
- WHMIS 2015 (P0206EN)

### **Kids Business Literacy**

- Kids Business Literacy (P5600EN)

### **Managing Customer Relations**

- Accessibility Standards Training (P4658EN)
- Communicating Negative Messages (P5873EN)
- Customer First Series (P2366EN)
- Email Etiquette (P0240EN)

### **Managing Your People**

- Cannabis - Workplace Implications (P0118EN)
- Conflict Management (P5856EN)
- Delegation (P5858EN)
- Effective Approaches to Employee Discipline (P3220EN)
- Effective Leadership (P3197EN)
- Effective Performance Feedback (P5964EN)
- Employee Motivation (P5937EN)
- Employment Standards (P3196EN)
- Hiring Right (P1624EN)

### **Starting Up Your Business**

- Basics of Market Research (P3192EN)
- Business Finance Basics (P0241EN)
- Business Writing: Being Effective (P5845EN)
- Communication Essentials (P3193EN)
- Entrepreneurship [Canada] (P1003EN)
- Financial Management for Small Business Certificate [Canada] (5 module program) (P1004EN)
- How to Write a Business Plan (P2644EN)
- Project Management: The Basics (P0239EN)
- Time Management (P4273EN)
- Understanding Financial Statements (P1276EN)

**\*Note: These courses are subject to change without notification**