

Youth Employment Fund Information for Employers

The Youth Employment Fund (YEF) provides an entry point to long term employment for unemployed, case-managed individuals between 18-29 years of age who require a work experience opportunity as identified through their employment action plan. By placing an individual with an employer, the youth will gain work experience and develop skills through basic workplace training, mentoring and coaching (from the employer).

1) Eligibility Criteria

Employer:

- Priority is for private sector businesses but other sectors that may be approved (based on the client's needs) include:
 - Non-profit organizations;
 - Municipality;
 - Provincial Government Departments/Agencies ;
 - First Nations.
- Must be located in New Brunswick.
- Needs to provide a quality (i.e. orientation, coaching and mentoring) job opportunity.
- Have demonstrated commitment and positive experience in previous placements (if applicable).
- Priority will be given to employers who express an intent to retain the participant after the placement period.

Work Experience:

- Must be for 30-hours per week for 26-weeks, consecutively (i.e. 6 months).
- Employers may, and are encouraged to, top up wages and increase hours per week to reflect normal pay and employment duration for the sector. All additional costs are the responsibility of the employer.
- May include up to 8 weeks (2 months) of training.
- The job must meet the individual's needs as per their employment action plan.
- The job placement cannot displace permanent employees on layoff, vacation, parental or sick leave.
- Where jobs are covered by collective agreements, the employers must consult with unions to ensure that placements are not in contravention with provisions of the collective agreement.
- The job placement must be in accordance with all Provincial and Federal Acts and Regulations. The individual must not have already started with an employer prior to the position being approved by the YEF Program Officer.

- The placement cannot be for a post-secondary education practicum, a co-operative education work placement or Apprenticeship Block Release classes.

2) Funding

- The maximum amount of support available through the Youth Employment Fund is \$10,000.
 - Up to \$1,000 for individual supports: supports are used to remove participant barriers to participating in placement. These supports may include: training costs, work clothing and equipment. The placement may include up to 8 weeks of training out of the 26 week placement.
 - Up to \$9,000 in wage subsidies.
- The wage reimbursement is for 30 hours per week for 26 consecutive weeks. Employers may, and are encouraged to, increase the hours per week and duration of the placement to reflect employment duration for the sector. Any costs related to an increase in the hours or duration of placement, are the responsibility of the business or organization. Reimbursement includes minimum wage plus mandatory employment related costs (i.e. CPP, EI and vacation pay).
- The employer must pay premiums to WorkSafe NB (if applicable).
- The employee **must** be paid hourly.

Contact a Post-Secondary Education, Training and Labour office for more information about the program and how to apply:

For additional information, go online:

http://www2.gnb.ca/content/gnb/en/departments/post-secondary_education_training_and_labour.html

Office	Employers	Youth	Office	Employers	Youth
Bathurst	(506) 549-5546	(506) 548-4084	Richibucto	(506) 869-6090	(506) 532-7602
Campbellton	(506) 789-4824	(506) 759-6666	Sackville	(506) 869-6090	(506) 869-6090
Caraquet	(506) 726-2639	(506) 726-2050	Saint John	(506) 643-7258	(506) 643-7258
Edmundston	(506) 735-2225	(506) 735-2444	Shediac	(506) 869-6090	(506) 533-3325
Fredericton	(506) 453-2377	(506) 453-2377	Shippagan	(506) 726-2639	(506) 336-3030
Grand Falls	(506) 473-7564	(506) 473-7572	St. Stephen	(506) 466-7627	(506) 466-7627
Miramichi	(506) 627-4000	(506) 624-2093	Sussex	(506) 432-2110	(506) 432-2110
Moncton	(506) 869-6090	(506) 869-6090	Tracadie-Sheila	(506) 726-2639	(506) 394-3809
Neguac	(506) 627-4000	(506) 776-3868 (506) 776-3996	Woodstock	(506) 325-4406	(506) 325-4406
Perth-Andover	(506) 325-4406	(506) 325-4406			